# RE 2.0  AXIOS

## GESTIONE DEGLI SCRUTINI
## Recupero Carenze

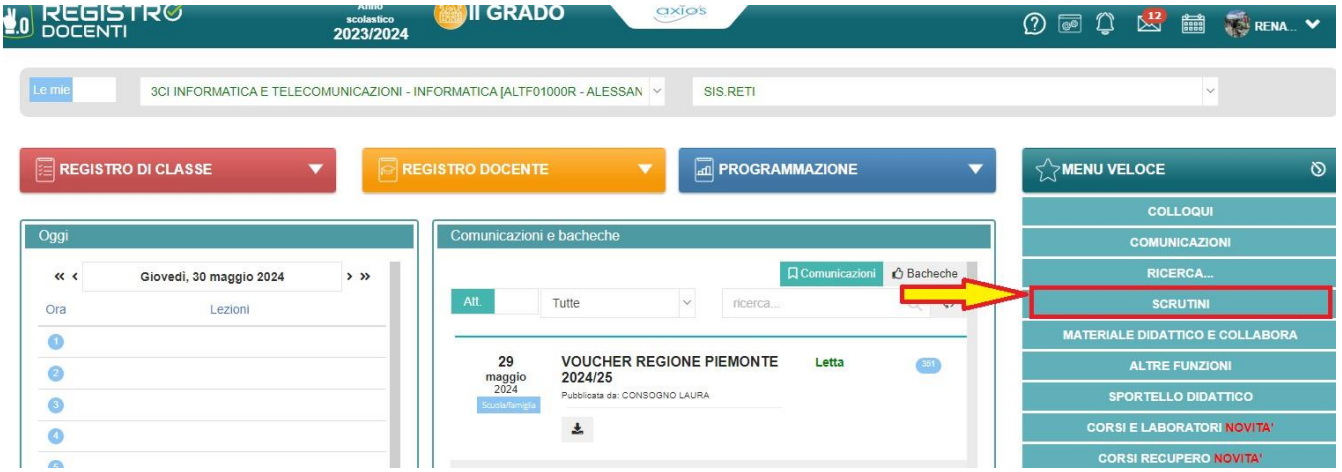
# Guida Docenti



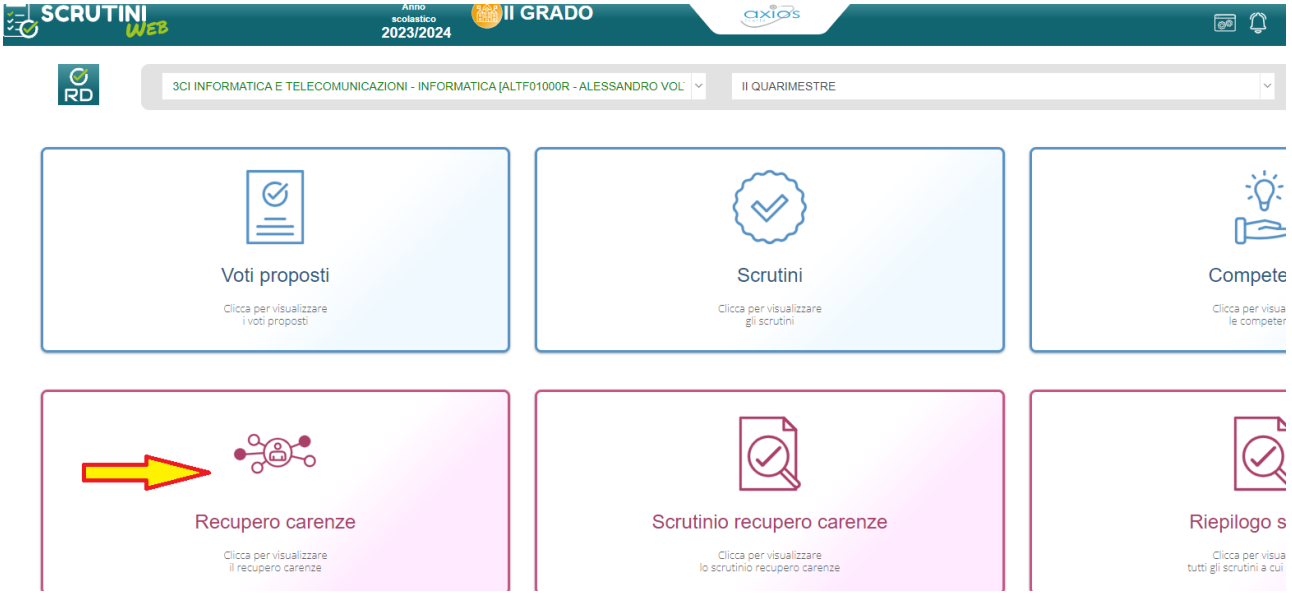
## INSERIMENTO DEI VOTI

1. Entrare nella sezione **Scrutini**
2. Entrare nella sezione **Recupero Carenze**
3. Inserire il voto intero in decimi nella colonna “Voto dopo rec.” e **salvare**

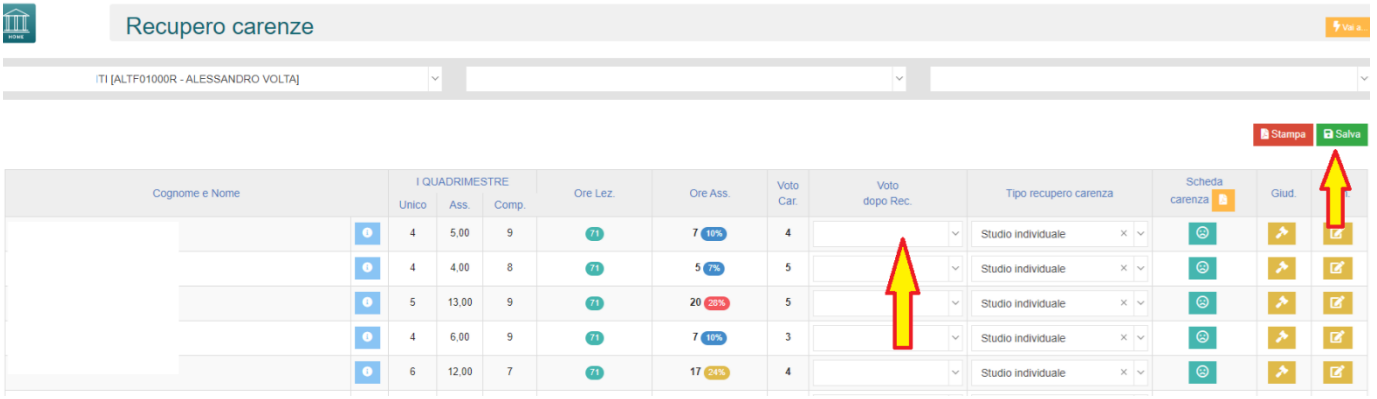
### 1. Scrutini




### 2. Recupero Carenze

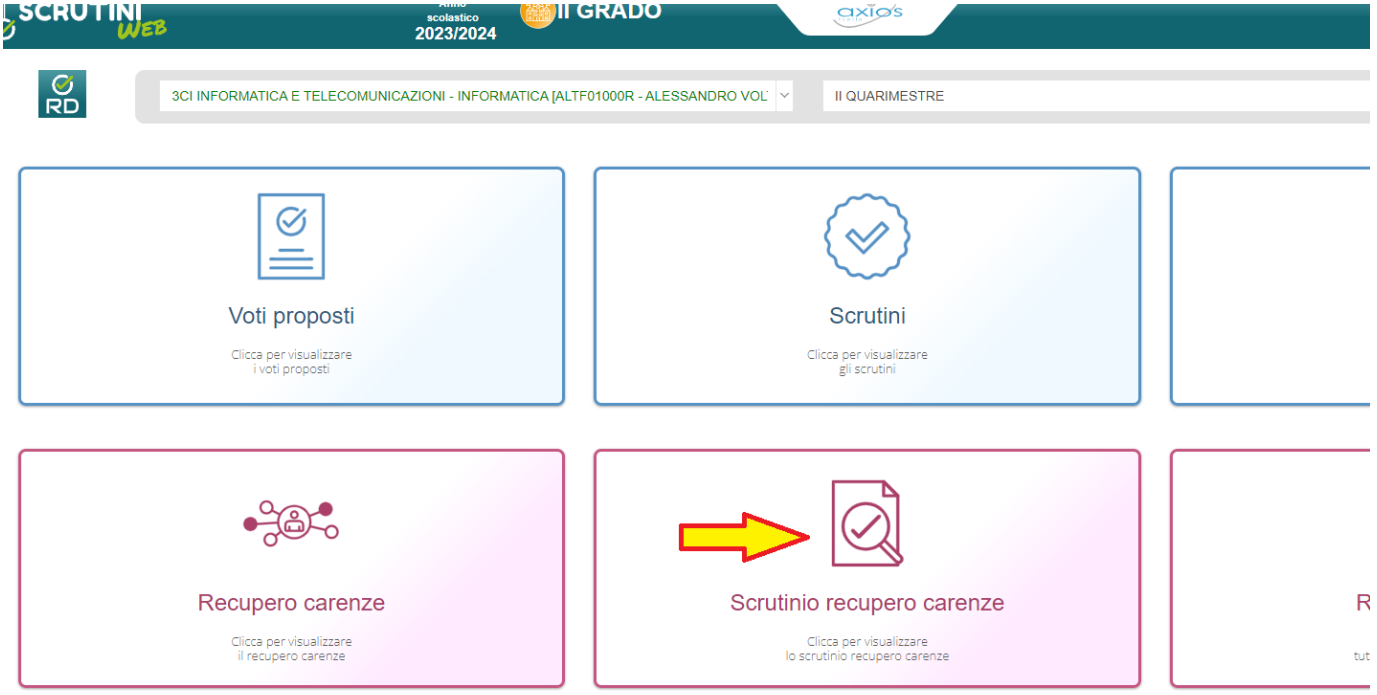



### 3. Inserimento voti



# SCRUTINIO (CONSIGLIO DI CLASSE)

1. Entrare nella sezione **Scrutini**
2. Entrare nella sezione **Scrutinio Recupero Carenze**

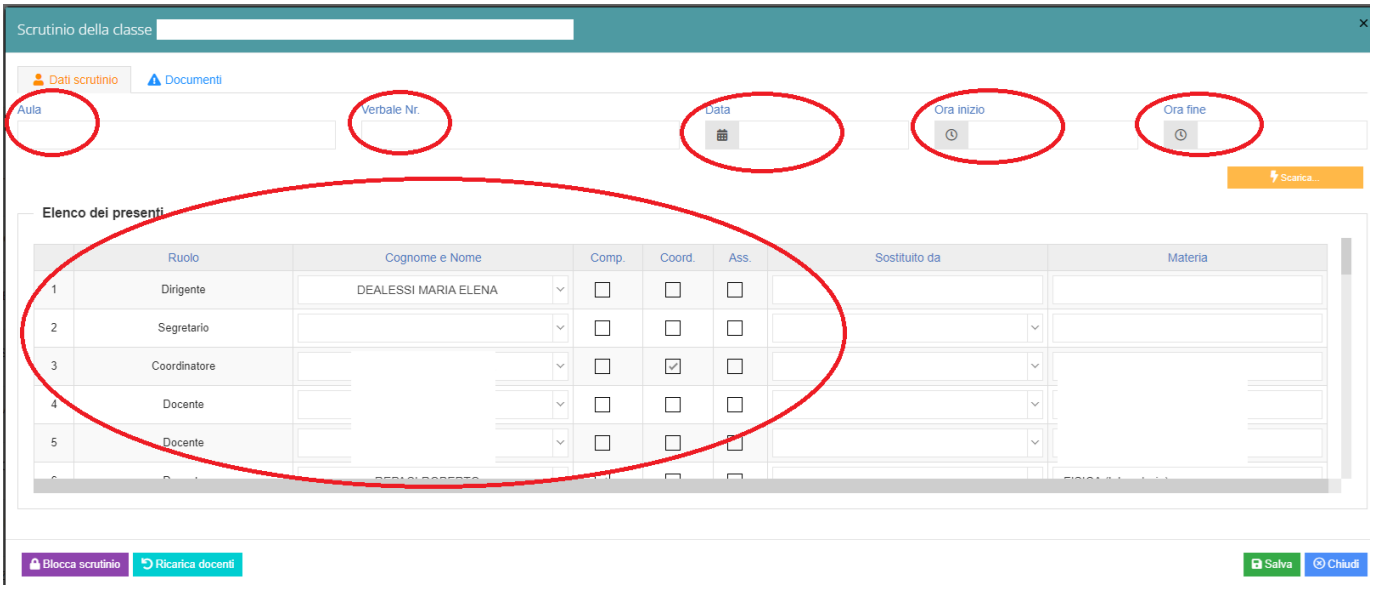


# VERBALE

1. Selezionare **Verbale scrutinio**

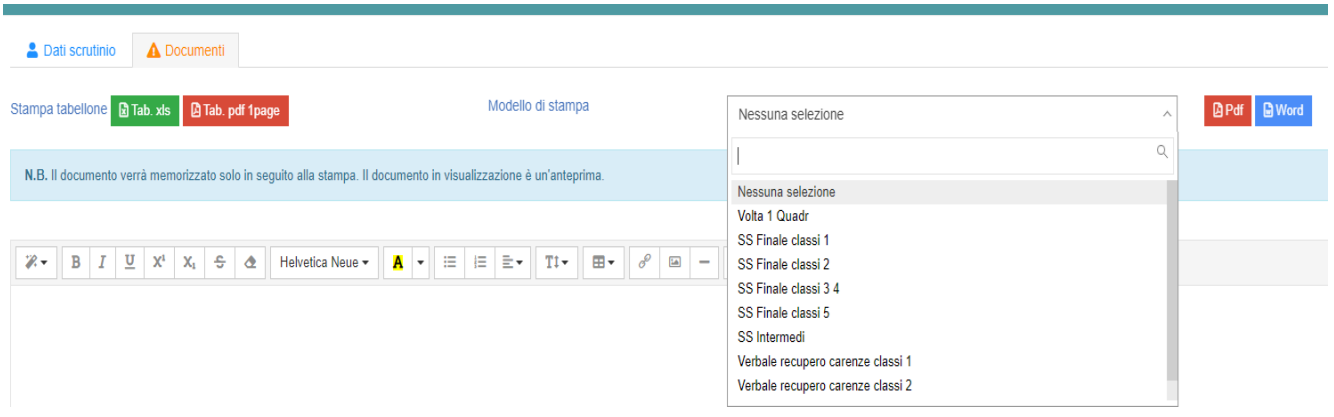



2. Compilare i campi richiesti e salvare



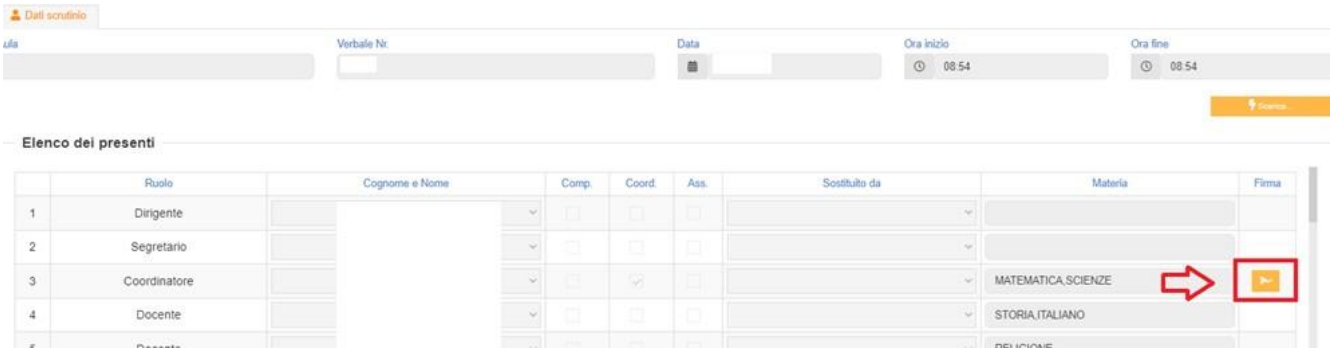

3. Opzione “ Documenti”

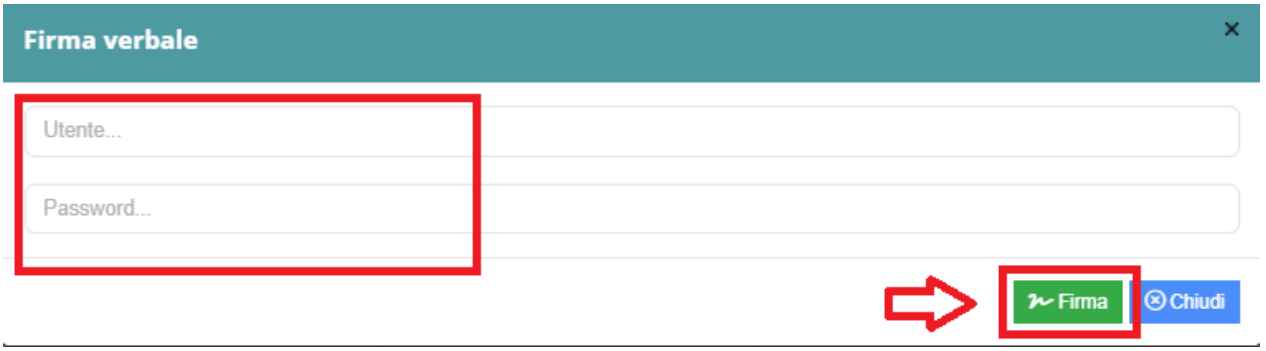
   Selezionare e scaricare il modello in Word (es. Volta Rec Car classe I)



4. Apportare eventuali modifiche ed integrazioni, salvare e bloccare lo scrutinio

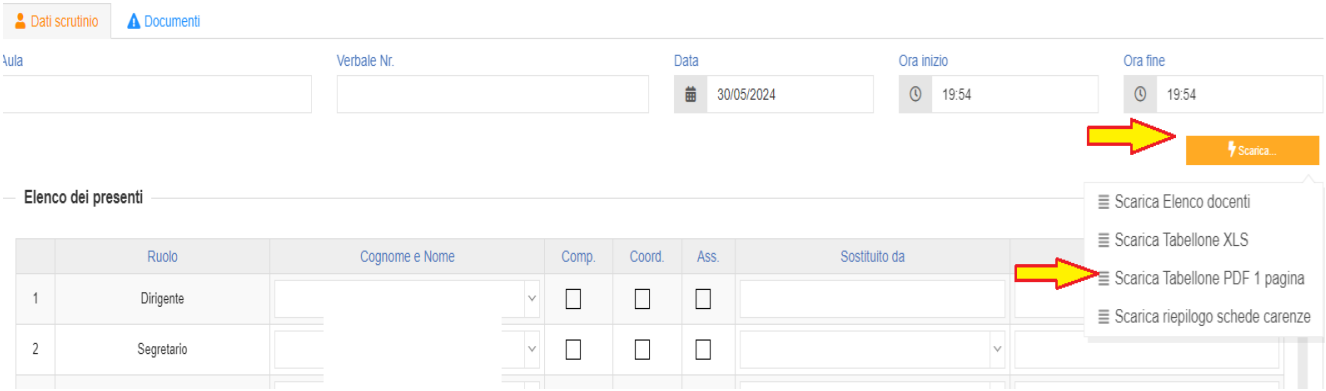
5. Firmare accedendo alla sezione **SCRUTINIO Recupero carenze**



# Tabellone

Selezionare “Scarica” poi scarica tabellone PDF




Oppure “verbale scrutinio” ed opzione “documenti”

